

O R D E R
OF THE MINISTER OF THE INTERIOR OF THE REPUBLIC OF LITHUANIA

**REGARDING THE ESTABLISHMENT OF THE DEPARTMENTAL REGISTER OF
SUSPECTED, ACCUSED AND CONVICTED PERSONS AND APPROVAL OF PROVISIONS
THEREOF**

13 September 2005 No. 1V-291
(Latest amendments of 6 August 2007, No. 1V-284)
Vilnius

Following Article 6(5) of the Law of the Republic of Lithuania on State Registers (Official Gazette *Valstybės žinios*, 1996, No. 86-2043; 2004, No. 124-4488) and Article 5(4) of the Law of the Republic of Lithuania on Legal Protection of Personal Data (Official Gazette *Valstybės žinios*, 1996, No. 63-1479; 2003, No. 15-597):

1. I hereby e s t a b l i s h the Departmental Register of Suspected, Accused and Convicted Persons reorganising the card index of information on convictions and the database of information on convictions handled in accordance with the Instructions for Provision, Use and Storage of Information About Suspected, Accused, Convicted and Sentenced Persons approved by Order No. 1V-243 of the Minister of the Interior of the Republic of Lithuania of 30 June 2003 (Official Gazette *Valstybės žinios*, 2003, No. 65-2986).

2. I hereby a p p r o v e the Regulations of the Departmental Register of Suspected, Accused and Convicted Persons (attached hereto).

3. I hereby s e t the date of commencement of functioning of the Departmental Register of Suspected, Accused and Convicted Persons at 1 July 2006 and the end of functioning thereof – the commencement of functioning of the State Register of Suspected, Accused and Convicted Persons.

4. I hereby assign the Information and Communications Department under the Ministry of the Interior of the Republic of Lithuania to duly draft and submit to the Minister of the Interior:

4.1. the draft Rules for Handling the Departmental Register of Suspected, Accused and Convicted Persons – before the commencement of functioning of the Register;

4.2. the draft Description of the Procedure for the Departmental Register of Suspected, Accused and Convicted Persons – before the commencement of functioning of the Register;

4.3. the software of the Departmental Register of Suspected, Accused and Convicted Persons – before the commencement of functioning of the Register;

4.4. the draft Regulations of Data Security of the Departmental Register of Suspected, Accused and Convicted Persons – before the commencement of functioning of the Register.

5. I hereby h o l d Order No. 1V-243 of the Minister of the Interior of the Republic of Lithuania of 30 June 2003 Regarding the Approval of the Instructions for Provision, Use and Storage of Information About Suspected, Accused, Convicted and Sentenced Persons (Official Gazette *Valstybės žinios*, 2003, No. 65-2986) invalid from the date indicated in paragraph 3 hereof.

MINISTER OF THE INTERIOR

GINTARAS FURMANAVIČIUS

COORDINATED
Minister of Finance of the Republic of Lithuania
Zigmantas Balčytis
16 August 2005

COORDINATED
Minister of Justice of the Republic of Lithuania
Gintautas Bužinskas
13 September 2005

COORDINATED
Minister of National Defence
of the Republic of Lithuania
Gediminas Kirkilas
17 August 2005

COORDINATED
Prosecutor General ad interim
of the Republic of Lithuania
Vytautas Barkauskas
5 August 2005

COORDINATED
First Deputy
of the Director of the Special
Investigation Service of the Republic of Lithuania
Žimantas Pacevičius
5 August 2005

COORDINATED
Deputy Director General
of the National Security Department
of the Republic of Lithuania, Director
General ad interim Dainius Dabašinskas
8 August 2005

COORDINATED
Director of the National Court
Administration
Raimondas Bakšys
5 August 2005

COORDINATED
Director General of the Lithuanian Archive
Department under the Government of the
Republic of Lithuania Vidas Grigoraitis
5 August 2005

COORDINATED
Director of the State Data Protection Inspectorate
Ona Jakštaitė
6 September 2005

APPROVED
by Order No. 1V-291 of the Minister of the
Interior of the Republic of Lithuania
of 13 September 2005

REGULATIONS OF THE DEPARTMENTAL REGISTER OF SUSPECTED, ACCUSED AND CONVICTED PERSONS

I. GENERAL PROVISIONS

1. The Regulations of the Departmental Register of Suspected, Accused and Convicted Persons (hereinafter referred to as the Regulations) as a composite part of the information system of the Ministry of Interior (hereinafter referred to as the Register) shall regulate the purpose of the Register, the Register objects, institutions managing the Register, data providers, rights and duties thereof, data handling, reorganisation and liquidation of the Register.

2. The Register shall be managed following the Law of the Republic of Lithuania on Legal Protection of Personal Data (Official Gazette *Valstybės žinios*, 1996, No. 63-1479; 2003, No. 15-597), the Law of the Republic of Lithuania on State Registers (Official Gazette *Valstybės žinios*, 1996, No. 86-2043; 2004, No. 124-4488), the Criminal Code of the Republic of Lithuania (Official Gazette *Valstybės žinios*, 2000, No. 89-2741) (hereinafter referred to as the Criminal Code), the Code of Criminal Procedure of the Republic of Lithuania (Official Gazette *Valstybės žinios*, 2002, No. 37-1341) (hereinafter referred to as the Code of Criminal Procedure), the Penal Code of the Republic of Lithuania (Official Gazette *Valstybės žinios*, 2002, No. 73-3084) (hereinafter referred to as the Penal Code), the Regulations and other legal acts.

3. The main definitions used for the purpose hereof shall correspond to the definitions used in the Criminal Code of the Republic of Lithuania (versions of the Law of the Republic of Lithuania of 26 June

1961 (Official Gazette *Valstybės žinios*, 1961, No. 18-147) and the Law No. VIII-1968 of the Republic of Lithuania of 26 September 2000 (Official Gazette *Valstybės žinios*, 2000, No. 89-2741), the Code of Criminal Procedure of the Republic of Lithuania (versions of the Law of the Republic of Lithuania of 26 June 1961 (Official Gazette *Valstybės žinios*, 1961, No. 18-148) and the Law No. IX-785 of the Republic of Lithuania of 14 March 2002 (Official Gazette *Valstybės žinios*, 2002, No. 37-1341)) and the Penal Code.

4. The purpose of the Register shall be to register objects of the Register, to collect, accumulate, process, systemise, store, use and provide the Register data and documents to pre-trial investigation institutions, courts, other public institutions and authorities, natural and legal persons and to perform other actions of handling the Register data.

5. The purpose of handling personal data contained in the Register shall be prevention of criminal acts, investigation and scrutiny thereof, enforcement of court decisions, performance of other law-enforcement functions as well as exercise of rights and duties in the fields of public service or labour law in the cases stipulated in the laws.

6. Objects of the Register shall be the following suspected, accused and convicted persons:

6.1. natural and legal persons having been issued a notice of suspicion (a criminal case initiated);

6.2. natural persons accused in private accusation cases (accused in criminal cases initiated only on the grounds of the victim's complaint);

6.3. natural and legal persons with regard to whom court decisions to institute criminal proceedings, to change and to cancel sentences have been made;

6.4. natural persons with regard to whom judgments of conviction and rulings in criminal proceedings are executed.

7. The Register shall consist of the computer database and the data archive.

8. The Register data providers:

8.1. the Office of the President of the Republic of Lithuania;

8.2. pre-trial investigation institutions;

8.3. the Prosecutor's General Office of the Republic of Lithuania and territorial prosecutor's offices (where a pre-trial investigation of the criminal act is carried out);

8.4. courts;

8.5. institutions subordinate to the Prison Department under the Ministry of Justice of the Republic of Lithuania (hereinafter referred to as the Prison Department): penitentiaries, investigatory isolation wards, correction inspectorates;

8.6. the Forensic Science Centre of the Lithuanian Police.

II. AUTHORITIES MANAGING THE REGISTER

9. The Managing Authority managing the Register and the manager of personal data shall be the Ministry of the Interior of the Republic of Lithuania (hereinafter referred to as the Ministry of the Interior) that shall:

9.1. methodologically manage the Register, coordinate and control the work of authorities managing the Register;

9.2. approve the Rules for the Register Management and the Description of the Procedure for Submitting Data to the Register, draft and approve other legal acts relating to the Register management and the Register data security;

9.3. in accordance with the procedure laid down in the legal acts submit a relevant draft Law on the Establishment of the State Register;

9.4. provide data about the establishment of the Departmental Register to the authority handling the list of registers in accordance with the procedure laid down in the Regulations of the Register List;

9.5. perform other functions provided for in the legal acts;

9.6. ensure proper work of the authority managing the Register;

9.7. supervise observance of the Register Data Security Requirements;

9.8. consider proposals of the authority managing the Register regarding improvements of the Register functioning and summarise them;

9.9. provide information about the activity of the Register to stakeholders;

9.10. organise and coordinate training of civil servants and other employees of the authority managing the Register, draft training and professional development programmes and other methodological documents relating to professional development;

9.11. organise procurement of hardware, software and communications tools of the Register, set out support requirements thereof and solve the issues of modernisation and expansion of the Register.

10. The authority managing the Register shall be the Information and Communications Department under the Ministry of the Interior of the Republic of Lithuania (hereinafter referred to as the Information and Communications Department) that shall:

10.1. register objects of the Register, enter, change (supplement or correct), update, delete and provide the Register data and perform other actions of handling the Register data;

10.2. ensure that the Register data would correspond to the data provided by data providers;

10.3. ensure that incorrect, inaccurate and incomprehensive data of the Register or changes to the Register data would be immediately corrected, updated or supplemented;

10.4. be entitled to demand from providers of the Register data that the Register data, changes thereto and documents would be properly drafted, submitted in time and match the data in related registers;

10.5. be entitled to set a period of time for the provider of the Register data to remove any faults where the Information and Communications Department establishes that data or documents submitted to the Register are inaccurate or do not meet the requirements laid down in legal acts;

10.6. ensure that recipients of the Register data to whom incorrect, inaccurate and incomprehensive data of the Register is transmitted would be informed about any imprecision corrected;

10.7. organise the works to develop, improve and install hardware and software of the Register;

10.8. ensure proper functioning of the Register and security of the Register data and documents;

10.9. register the Register data recipients and civil servants and employees employed under employment contracts for the authority managing the Register handling the Register data in accordance with the procedure set out by the Minister of the Interior;

10.10. draft legal acts related to the Register management and security of the Register data;

10.11. organise the Register interaction with related registers and information systems in accordance with the procedure set out in the Law of the Republic of Lithuania on State Registers and other legal acts;

10.12. subject to authorisation by the Ministry of the Interior execute agreements on data provision;

10.13. perform other functions stipulated in other legal acts and the Regulations.

III. REGISTER DATA

I. GENERAL DATA OF THE REGISTER OBJECTS

11. The following general data of natural persons listed in paragraph 6 hereof shall be handled in the Register:

11.1. identification code assigned in sequence to the person upon registration of their data in the Register database;

11.2. personal code (entered where the person has it assigned in accordance with the procedure laid down in the Law of the Republic of Lithuania on the Register of Residents (Official Gazette *Valstybės žinios*, 1992, No. 5-78; 1999, No. 28-793));

11.3. name (names);

11.4. surname (surnames);

11.5. father's name (entered where the personal code is not known or not assigned);

11.6. date of birth;

11.7. place of birth;

11.8. sex;

11.9. citizenship;

- 11.10. place of residence;
- 11.11. date of registration of the object in the Register;
- 11.12. date of deletion of the object from the Register;
- 11.13. dates of changing data of the object;
- 11.14. date of criminal record expiry;
- 11.15. date of transferring object data to the Register archives.

12. The following general data of legal persons listed in paragraph 6 hereof shall be handled in the Register:

12.1. identification code assigned in sequence to the person upon registration of their data in the Register database;

- 12.2. legal person code;
- 12.3. name of the legal person;
- 12.4. legal form of the legal person;
- 12.5. legal address of the legal person;
- 12.6. date of registration of the object in the Register;
- 12.7. date of deletion of the object from the Register;
- 12.8. dates of changing data of the object.

13. The following classifiers shall be used to handle the Register data:

13.1. lists of pre-trial investigation institutions, prosecutor's offices, courts and institutions subordinate to the Prison Department;

13.2. articles, parts and paragraphs of the special provisions of the Criminal Code having come into force on 1 May 2003;

- 13.3. kinds of criminal acts;
- 13.4. nature of criminal acts;
- 13.5. forms of guilt;
- 13.6. kinds of gravity of intentional crimes;
- 13.7. groups of criminal acts (headings of chapters of the special provisions of the Criminal Code);
- 13.8. kinds of penalties;
- 13.9. kinds of measures of restraint;
- 13.10. kinds of procedural decisions made by institutions or officers thereof;
- 13.11. other classifiers.

II. DATA OF SCRUTINY OF PRE-TRIAL INVESTIGATION CASES (WITH CRIMINAL CASES INITIATED) AND PRIVATE ACCUSATION CASES (WITH CRIMINAL CASES INITIATED ONLY ON THE GROUNDS OF THE VICTIM'S COMPLAINT)

14. Data of criminal cases brought against natural persons before 1 May 2003 with regard whereto no decisions to terminate them (the pre-trial investigation) are made before the Register starts functioning or decisions of courts of the first instance regarding criminal liability of persons:

14.1. data of criminal cases initiated where the quota and the preliminary investigation identifies the suspect or a person is charged;

- 14.1.1. institution or authority initiating the criminal case;
- 14.1.2. date of initiating the criminal case;
- 14.1.3. numbers of the criminal case initiated, the case linked thereto or the isolated case;
- 14.1.4. an article of the Criminal Code (version of the Law of the Republic of Lithuania of 1961) providing for the criminal act with regard whereto the criminal case is initiated;
- 14.1.5. nature of the criminal act with regard whereto the criminal case is initiated;
- 14.1.6. date of the decision to discontinue the pre-trial investigation;
- 14.1.7. name and surname of the officer of the prosecutor's office or the pre-trial investigation judge having made a decision to discontinue the investigation;
- 14.1.8. kind of the decision to discontinue the pre-trial investigation;
- 14.1.9. grounds for the decision to discontinue the pre-trial investigation;

- 14.1.10. date of the decision to resume the pre-trial investigation;
- 14.1.11. name and surname of the officer of the prosecutor's office or the pre-trial investigation judge having made a decision to resume the investigation;
- 14.1.12. kind of the decision to resume the pre-trial investigation;
- 14.2. data of criminal cases initiated only on the grounds of the victim's complaint:
 - 14.2.1. name of the court initiating the criminal case;
 - 14.2.2. date of initiating the criminal case;
 - 14.2.3. number of the criminal case;
 - 14.2.4. an article of the Criminal Code (version of the Law of the Republic of Lithuania of 1961) providing for the criminal act with regard whereto the criminal case is initiated;
 - 14.2.5. nature of the criminal act with regard whereto the criminal case is initiated.
- 15. Data of scrutiny of pre-trial investigation and private accusation cases initiated against natural persons from 1 May 2003 until the Register starts functioning:
 - 15.1. data of the pre-trial investigation wherein the person is deemed (pleaded) to be a suspect:
 - 15.1.1. a pre-trial investigation institution or prosecutor's office initiating the pre-trial investigation;
 - 15.1.2. date of initiating the pre-trial investigation;
 - 15.1.3. numbers of the criminal pre-trial investigation case initiated, the case linked thereto or the isolated case;
 - 15.1.4. an article of the Criminal Code providing for the criminal act with regard whereto the pre-trial investigation is initiated;
 - 15.1.5. date of the decision to discontinue the pre-trial investigation;
 - 15.1.6. name and surname of the officer of the prosecutor's office or the pre-trial investigation judge having made a decision to discontinue the investigation;
 - 15.1.7. kind of the decision to discontinue the pre-trial investigation;
 - 15.1.8. grounds for the decision to discontinue the pre-trial investigation;
 - 15.2. data of scrutiny of the private accusation case:
 - 15.2.1. name of the court scrutinising the private accusation case;
 - 15.2.2. date of commencing scrutiny of the private accusation case;
 - 15.2.3. number of the private accusation case;
 - 15.2.4. an article of the Criminal Code providing for the criminal act whereof the person is accused.
- 16. Data of pre-trial investigation of natural or legal persons and private accusation cases instituted against natural persons after the Register starts functioning:
 - 16.1. data of pre-trial investigation of natural or legal persons:
 - 16.1.1. pre-trial investigation institution or prosecutor's office where the pre-trial investigation has been commenced;
 - 16.1.2. start date of the pre-trial investigation;
 - 16.1.3. date of commission of the criminal offence the natural or legal person is suspected of;
 - 16.1.4. date of admitting (recognising) the natural person as a suspect, accused;
 - 16.1.5. reference numbers of commenced pre-trial investigation file, joined or disjoined pre-trial investigation files;
 - 16.1.6. article of the Criminal Code covering the criminal act with regard whereto the pre-trial investigation has been commenced;
 - 16.1.7. date of completion of notice on the natural person suspected of the criminal act or charged in the private accusation case or notice on the legal person suspected of the criminal act; name of the pre-trial investigation institution, prosecutor's office where such notices have been completed;
 - 16.1.8. date of the prosecutor's decision to join, disjoint, discontinue or resume the pre-trial investigation;
 - 16.1.9. name of the prosecutor's office where the prosecutor has passed the decision to discontinue pre-trial investigation, resume terminated pre-trial investigation, join or disjoint pre-trial investigation or name of the court where the investigating judge has approved the prosecutor's decision to discontinue or resume the pre-trial investigation;
 - 16.1.10. type of the decision to join, disjoint, discontinue or resume the pre-trial investigation;

- 16.1.11. grounds for the decision to join, disjoin, discontinue or resume the pre-trial investigation;
- 16.1.12. type and date of the decision of the investigating judge to approve the prosecutor's decision to discontinue or resume the pre-trial investigation;
- 16.2. case-file data of the private accusation case instituted against the natural person:
 - 16.2.1. name of the court hearing the private accusation case;
 - 16.2.2 date of the ruling to refer the victim's complaint or his/her lawful representative's application to the trial hearing;
 - 16.2.3. date of commission of the criminal act in respect whereto the natural person is charged in private accusation case;
 - 16.2.4. reference number of the private accusation case;
 - 16.2.5. article of the Criminal Code covering the criminal act with regard whereto the person has been laid charges;
 - 16.2.6. date of completion of notice on the natural person suspected of the criminal act or charged in the private accusation case; name of the court where such notice has been completed.

III. DATA OF THE REGISTER OF IMPOSED MEASURES OF RESTRAINT

17. The Register shall handle the following data about measures of restraint imposed on natural persons (imposed both before 1 May 2003 and after 1 May 2003):
- 17.1. date of the decision to impose, change or cancel the measure of restraint or to extend the term of the measure of restraint (detention);
 - 17.2. the court or the institution having imposed or cancelled the measure of restraint or extended the term of the measure of restraint (detention) or the court or the institution the officer whereof has made a decision to impose, change or cancel the measure of restraint or to extend the term of the measure of restraint (detention);
 - 17.3. kind of the decision to impose, change or cancel the measure of restraint or to extend the term of the measure of restraint (detention);
 - 17.4. kind of the measure of restraint imposed, changed or cancelled;
 - 17.5. term of detention and extension thereof;
 - 17.6. house arrest conditions;
 - 17.7. obligations imposed on the person on the grounds of written recognisance not to leave;
 - 17.8. date of detention;
 - 17.9. date of release from the place of detention;
 - 17.10. place of detention (name of the detaining institution).
18. In the event of the imposed measure of restraint (detention) the following data about a natural person detained shall be handled in the Register:
- 18.1. fingerprint formula numerator;
 - 18.2. fingerprint formula denominator.

IV. DATA OF THE REGISTER OF DECISIONS MADE AFTER SCRUTINY OF CRIMINAL CASES AND DECISIONS AMENDING THEM

19. Data of decisions made with regard to natural persons before 11 March 1990 according whereto conviction for the person is still valid before the Register starts functioning and of decisions made with regard to natural persons from 11 March 1990 until 1 May 2003:
- 19.1. data of the decision made by the court of the first instance:
 - 19.1.1. country where the court has made the decision;
 - 19.1.2. name of the court having made the decision;
 - 19.1.3. date of making the decision;
 - 19.1.4. date of the decision made by the court coming into force;
 - 19.1.5. the decision to deem the person guilty or not guilty or to release from criminal liability;

- 19.1.6. an article of the Criminal Code providing for the criminal act with regard whereto the person is deemed guilty or not guilty;
- 19.1.7. legal grounds for pleading not guilty;
- 19.1.8. legal grounds for discontinuing the criminal case;
- 19.1.9. final penalty to be executed that is imposed on the person;
- 19.1.10. the decision to release the convicted person from penalty execution or to postpone the penalty execution;
- 19.1.11. the term of postponement of the penalty execution;
- 19.1.12. the decision to include the penalty imposed by a previous court decision (name of the court having made the previous decision and date of the previous decision);
- 19.1.13. the decision to include the preliminary imprisonment into the penalty term;
- 19.1.14. commencement of the penalty execution;
- 19.1.15. the decision to deem the accused person to be a special dangerous recidivist;
- 19.2. data of decisions cancelling or changing previous decisions made after scrutiny of the criminal case:
 - 19.2.1. name of the court having made the decision;
 - 19.2.2. date of making the decision;
 - 19.2.3. kind of the decision made;
 - 19.2.4. the decision to cancel the previous decision and discontinue the criminal case or to transfer the criminal case for repeated consideration or the decision to change the previous decision;
 - 19.2.5. the decision cancelled or changed (date of making the decision, name of the court having made it and the kind of the decision made);
 - 19.2.6. an article of the Criminal Code providing for the criminal act with regard whereto the decision is cancelled or changed where the decision cancelled or changed is with regard to separate criminal acts;
 - 19.2.7. an article of the Criminal Code providing for the criminal act with regard whereto the person pleaded not guilty is pleaded guilty or the convicted person is pleaded not guilty;
 - 19.2.8. legal grounds for pleading not guilty;
 - 19.2.9. the decision to discontinue the criminal case and legal grounds for discontinuing the criminal case;
 - 19.2.10. an article of the Criminal Code providing for the criminal act re-qualified with regard whereto the person is pleaded guilty;
 - 19.2.11. an article of the Criminal Code providing for the criminal act being re-qualified with regard whereto the person is pleaded guilty;
 - 19.2.12. the decision to cancel, change or impose penalty;
 - 19.2.13. kind of penalty cancelled, changed or imposed by the decision;
 - 19.2.14. size of penalty changed or imposed;
 - 19.2.15. the decision to postpone the execution of the penalty changed or imposed or to release from the penalty execution or to cancel the postponement of the penalty execution or release from the penalty execution;
 - 19.2.16. the term of postponement of the penalty execution;
 - 19.2.17. commencement of the penalty execution;
 - 19.2.18. the decision to deem the person to be a special dangerous recidivist or to cancel the decision to deem the person to be a special dangerous recidivist;
 - 19.2.19. the decision to cancel conviction or to shorten the period of conviction.
- 20. Data of decisions made with regard to natural persons from 1 May 2003 until the Register starts functioning:
 - 20.1. data of decisions made by courts of the first instance:
 - 20.1.1. country where the court has made the decision;
 - 20.1.2. name of the court having made the decision;
 - 20.1.3. date of making the decision;
 - 20.1.4. date of the decision made by the court coming into force;
 - 20.1.5. the decision to deem the person guilty or not guilty or to release from criminal liability;

- 20.1.6. an article of the Criminal Code providing for the criminal act with regard whereto the person is deemed guilty or not guilty;
- 20.1.7. legal grounds for pleading not guilty;
- 20.1.8. legal grounds for discontinuing the criminal case;
- 20.1.9. final penalty to be executed that is imposed on the person;
- 20.1.10. the decision to include the penalty imposed by a previous court decision (name of the court having made the previous decision and date of the previous decision);
- 20.1.11. the decision to release the convicted person from penalty execution or to postpone the penalty execution;
- 20.1.12. the term of postponement of the penalty execution;
- 20.1.13. the decision to include the detention period into the penalty term;
- 20.1.14. commencement of the penalty execution;
- 20.1.15. the decision to apply a medical measure of compulsion;
- 20.1.16. the decision to deem the accused person to be a dangerous recidivist;
- 20.2. data of articles of the Criminal Code based whereon decisions are made by courts of the first instance:
 - 20.2.1. criminal acts with regard whereto the person is pleaded guilty;
 - 20.2.2. kind of the criminal act with regard whereto the accused person is pleaded guilty;
 - 20.2.3. group of criminal acts whereto the criminal act with regard to which the person is pleaded guilty is attributed (heading of a chapter of the special provisions of the Criminal Code);
- 20.3. data of decisions cancelling or changing previous decisions made after scrutiny of the criminal case:
 - 20.3.1. date of making the decision;
 - 20.3.2. institution having made the decision;
 - 20.3.3. kind of the decision made;
 - 20.3.4. the decision to cancel the previous decision and discontinue the criminal case or to transfer the criminal case for repeated consideration or the decision to change the previous decision;
 - 20.3.5. the decision cancelled or changed (date of making the decision, the court having made it and the kind of the decision made);
 - 20.3.6. an article of the Criminal Code providing for the criminal act with regard whereto the decision is cancelled or changed where the decision cancelled or changed is with regard to separate criminal acts;
 - 20.3.7. an article of the Criminal Code providing for the criminal act with regard whereto the person pleaded not guilty is pleaded guilty or the convicted person is pleaded not guilty;
 - 20.3.8. legal grounds for pleading not guilty;
 - 20.3.9. the decision to discontinue the criminal case and legal grounds for discontinuing the criminal case;
 - 20.3.10. an article of the Criminal Code providing for the criminal act re-qualified with regard whereto the person is pleaded guilty;
 - 20.3.11. an article of the Criminal Code providing for the criminal act being re-qualified with regard whereto the person is pleaded guilty;
 - 20.3.12. the decision to cancel, change or impose penalty;
 - 20.3.13. kind of penalty cancelled, changed or imposed by the decision;
 - 20.3.14. size of penalty changed or imposed;
 - 20.3.15. the decision to postpone the penalty execution or to release from the penalty execution or to cancel the penalty;
 - 20.3.16. the term of postponement or extension of the penalty execution;
 - 20.3.17. the decision to impose, change or cancel the medical measure of compulsion;
 - 20.3.18. commencement of the penalty execution;
 - 20.3.19. the decision to deem the person to be a dangerous recidivist or to cancel the decision to deem the person to be a dangerous recidivist;
 - 20.3.20. the decision to shorten the period of conviction or to cancel conviction;
 - 20.3.21. term of shortening the period of conviction;

20.4. data of articles of the Criminal Code based whereon decisions amending previous decisions are made:

20.4.1. criminal acts with regard whereto the person is pleaded guilty;

20.4.2. kind of the criminal act with regard whereto the accused person is pleaded guilty;

20.4.3. group of criminal acts whereto the criminal act with regard to which the person is pleaded guilty is attributed (heading of a chapter of the special provisions of the Criminal Code).

21. Data of decisions made with regard to legal and natural persons after the Register starts functioning:

21.1. data of decisions made by courts of the first instance with regard to natural persons:

21.1.1. country where the court has made the decision;

21.1.2. name of the court having made the decision;

21.1.3. kind of the decision made by the court;

21.1.4. date of making the decision;

21.1.5. date of the decision made by the court coming into force;

21.1.6. the decision to deem the person guilty or not guilty or to release from criminal liability;

21.1.7. an article of the Criminal Code providing for the criminal act with regard whereto the person is deemed guilty or not guilty;

21.1.8. date of committing the criminal act with regard whereto the accused person is pleaded guilty or not guilty or the criminal case is discontinued;

21.1.9. criminal acts with regard whereto a natural person is pleaded guilty;

21.1.10. legal grounds for pleading not guilty;

21.1.11. legal grounds for discontinuing the criminal case;

21.1.12. kind and size of penalty imposed on the person for each criminal act (term of penalty) and the final penalty to be executed;

21.1.13. the decision to include the penalty imposed by a previous court decision (name of the court having made the previous decision, date of the previous decision, kind of the penalty included and size of the penalty included);

21.1.14. the decision to release the convicted person from penalty execution or to postpone the penalty execution;

21.1.15. the term of postponement of the penalty execution;

21.1.16. the decision to include the detention period and the period of application of the medical measure of compulsion into the penalty term;

21.1.17. commencement of the penalty execution;

21.1.18. the decision to deem the accused person to be a dangerous recidivist;

21.2. data of articles of the Criminal Code based whereon decisions are made by courts of the first instance:

21.2.1. criminal acts with regard whereto the person is pleaded guilty;

21.2.2. kind of the criminal act with regard whereto the person is pleaded guilty;

21.2.3. group of criminal acts whereto the criminal act with regard to which the person is pleaded guilty is attributed (heading of a chapter of the special provisions of the Criminal Code);

21.2.4. gravity of the intentional crime with regard whereto a natural person is pleaded guilty;

21.3. data of decisions made by courts of the first instance with regard to legal persons:

21.3.1. country where the court has made the decision;

21.3.2. date of making the decision;

21.3.3. name of the court having made the decision;

21.3.4. kind of the decision made;

21.3.5. date of the decision made by the court coming into force;

21.3.6. an article of the Criminal Code providing for the criminal act for committing which the person receives the penalty;

21.3.7. kind of the penalty imposed;

21.3.8. the decision to forbid engaging in certain activities;

21.3.9. kind of forbidden activities;

- 21.3.10. the decision to oblige the legal person to close down a branch of the legal person;
- 21.3.11. data of the branch of the legal person closed down (code, name, legal address);
- 21.3.12. the imposed penalty term limiting the activities of the legal person or the size of the fine imposed;
- 21.3.13. the term within which the legal person is obliged to terminate their activities and close down branches of the legal person;
- 21.3.14. kind of the criminal act with regard whereto the legal person is subject to criminal proceedings;
- 21.3.15. gravity of the intentional crime with regard whereto the legal person is subject to criminal proceedings;
- 21.3.16. group of criminal acts whereto the criminal act with regard to which the legal person is subject to criminal proceedings is attributed (heading of a chapter of the special provisions of the Criminal Code);
- 21.4. data of decisions cancelling or changing previous decisions made after scrutiny of the criminal case with regard to criminal liability of natural persons:
 - 21.4.1. date of making the decision;
 - 21.4.2. institution having made the decision;
 - 21.4.3. kind of the decision made;
 - 21.4.4. the decision to cancel the previous decision and discontinue the criminal case or to transfer the criminal case for repeated consideration or the decision to change the previous decision;
 - 21.4.5. the decision cancelled or changed (date of making the decision, the court having made it and the kind of the decision made);
 - 21.4.6. an article of the Criminal Code providing for the criminal act with regard whereto the decision is cancelled or changed where the decision cancelled or changed is with regard to separate criminal acts;
 - 21.4.7. an article of the Criminal Code providing for the criminal act with regard whereto the person pleaded not guilty is pleaded guilty or the convicted person is pleaded not guilty;
 - 21.4.8. legal grounds for pleading not guilty;
 - 21.4.9. the decision to discontinue the criminal case and legal grounds for discontinuing the criminal case;
 - 21.4.10. an article of the Criminal Code providing for the criminal act re-qualified with regard whereto the person is pleaded guilty;
 - 21.4.11. an article of the Criminal Code providing for the criminal act being re-qualified with regard whereto the person is pleaded guilty;
 - 21.4.12. form of the person's guilt of the criminal act or re-qualified criminal act with regard whereto the person is pleaded guilty;
 - 21.4.13. the decision to cancel, change or impose penalty;
 - 21.4.14. kind of penalty cancelled, changed or imposed by the decision;
 - 21.4.15. size of penalty changed or imposed;
 - 21.4.16. the decision to postpone the execution of the penalty changed or imposed, to extend the term of postponement of the penalty execution or to release from the penalty execution or to cancel the postponement of the penalty execution, the extension of the term of postponement of the penalty execution or release from penalty execution;
 - 21.4.17. the term of postponement or extension of the penalty execution;
 - 21.4.18. the decision to impose, change or cancel the application of the medical measure of compulsion or to include the term thereof into the penalty term;
 - 21.4.19. commencement of the penalty execution;
 - 21.4.20. the decision to deem the convicted person to be a dangerous recidivist or to cancel the decision to deem the convicted person to be a dangerous recidivist;
 - 21.4.21. the decision to shorten the period of conviction or to cancel conviction;
 - 21.4.22. term of shortening the period of conviction;
- 21.5. data of articles of the Criminal Code based whereon decisions amending previous decisions with regard to criminal liability of natural persons:

21.5.1. criminal acts or re-qualified criminal acts with regard whereto the person is pleaded guilty;

21.5.2. kind of the criminal act or re-qualified criminal act with regard whereto the person is pleaded guilty;

21.5.3. gravity of the intentional crime or re-qualified intentional crime with regard whereto the person is pleaded guilty;

21.5.4. group of criminal acts whereto the criminal act or re-qualified criminal act with regard to which the person is pleaded guilty is attributed (heading of a chapter of the special provisions of the Criminal Code);

21.6. data of decisions cancelling or changing previous decisions made after scrutiny of the criminal case with regard to criminal liability of legal persons:

21.6.1. date of making the decision;

21.6.2. institution having made the decision;

21.6.3. kind of the decision made;

21.6.4. the decision to cancel the previous decision and discontinue the criminal case or to transfer the criminal case for repeated consideration or the decision to change the previous decision;

21.6.5. the decision cancelled or changed (date of making the decision, name of the court having made it and the kind of the decision made);

21.6.6. an article of the Criminal Code providing for the criminal act with regard whereto the decision is cancelled or changed where the decision cancelled or changed is with regard to separate criminal acts;

21.6.7. an article of the Criminal Code providing for the criminal act with regard whereto the legal person is deemed not guilty or guilty;

21.6.8. the decision to discontinue the criminal case and legal grounds for discontinuing the criminal case;

21.6.9. an article of the Criminal Code providing for the re-qualified criminal act with regard whereto the legal person is subject to criminal proceedings;

21.6.10. an article of the Criminal Code providing for the criminal act being re-qualified with regard whereto the legal person is subject to criminal proceedings;

21.6.11. the decision to cancel, change or impose penalty;

21.6.12. kind of penalty cancelled, changed or imposed by the decision;

21.6.13. the term limiting the activities of the legal person or the size of the fine;

21.6.14. the decision to change or cancel the previous decision to forbid engaging in certain activities or the decision to forbid engaging in certain activities;

21.6.15. kind of forbidden activities;

21.6.16. the decision to cancel the obligation to close down a branch of the legal person or the decision to oblige to close down a branch of the legal person;

21.6.17. data of the branch of the legal person closed down (code, name, legal address);

21.6.18. the term within which the legal person is obliged to terminate their activities and close down branches of the legal person;

21.7. data of articles of the Criminal Code based whereon decisions amending previous decisions with regard to criminal liability of legal persons:

21.7.1. nature of the criminal act with regard whereto the legal person is subject to criminal proceedings;

21.7.2. kind of the criminal act with regard whereto the legal person is subject to criminal proceedings;

21.7.3. gravity of the intentional crime with regard whereto the legal person is subject to criminal proceedings;

21.7.4. group of criminal acts whereto the criminal act with regard to which the legal person is subject to criminal proceedings is attributed (heading of a chapter of the special provisions of the Criminal Code).

V. DATA OF THE REGISTER OF EXECUTION OF PENALTIES IMPOSED ON NATURAL PERSONS

22. Data of execution of penalties imposed by decisions made with regard to natural persons before 11 March 1990 according whereto conviction for the person is still valid before the Register starts functioning and by decisions made with regard to natural persons from 11 March 1990 until 1 May 2003:

22.1. name of the penitentiary institution whereto (wherefrom) the convicted person arrives (leaves) for execution of the imprisonment penalty;

22.2. date of arrival to the institution of confinement;

22.3. date of departure from the institution of confinement;

22.4. reason for departure from the institution of confinement.

23. Data of execution of penalties imposed from 1 May 2003 until the Register starts functioning:

23.1. date of the fine recovery (payment);

23.2. name of the institution executing the penalty;

23.3. date of the person's arrival (registration with the Correctional Inspectorate) to serve the penalty to the institution executing the penalty;

23.4. date of the person's departure (deletion from the records of the Correctional Inspectorate) from the institution executing the penalty;

23.5. reason for the person's departure (deletion from the records of the Correctional Inspectorate) from the institution executing the penalty;

23.6. kind of the penalty executed.

24. Upon the start of functioning of the Register, data on imposed sentences:

24.1. name of the court wherefrom a notice on voluntary or compulsory payment (recovery) of the fine to the budget of the State under the court decision in the criminal case;

24.2. date of fine recovery (payment);

24.3. data about the fine payment (recovery): paid (not paid), recovered (not recovered);

24.4. amount of the fine paid (recovered);

24.5. name of the institution enforcing the sentence;

24.6. date of arrival of the person to serve the sentence in the penitentiary institution (registration with the Correctional Inspectorate);

24.7. type of the sentence being served;

24.8. date of departure or release of the person from the penitentiary institution (deregistration from the Correctional Inspectorate);

24.9. reason of departure or release of the person from the penitentiary institution (deregistration from the Correctional Inspectorate).

IV. REGISTRATION OF THE REGISTER OBJECTS

25. Data on remand measures imposed during pre-trial investigation shall be provided to the authority managing the Register by the Office of the Prosecutor General of the Republic of Lithuania, territorial prosecutor's offices and courts that have ordered the imposition, extension, varying or cancellation of remand measures. Other pre-trial investigation data shall be delivered to the authority managing the Register by pre-trial investigation institutions vested with pre-trial investigations, the Office of the Prosecutor General of the Republic of Lithuania and territorial prosecutor's offices (when they conduct the pre-trial investigation of criminal acts).

26. Data of scrutiny of private accusation cases shall be provided to the authority managing the Register by courts scrutinising them.

27. Data of decisions made with regard to accused and convicted persons to impose measures of restraint shall be provided to the authority managing the Register by courts scrutinising the criminal cases.

28. Data on execution of the measure of restraint (detention) shall be provided by the authority managing the Register by institutions subordinate to the Prison Department executing the detention.

29. Data of fingerprint formula shall be provided to the authority managing the Register by the Forensic Science Centre of the Lithuanian Police.

30. Data of decisions made after scrutiny of criminal cases and decisions amending them shall be provided to the authority managing the Register by:

30.1. courts – about decisions of scrutinising the case and related applications;

30.2. the Office of the President of the Republic of Lithuania – about decrees of the President of the Republic of Lithuania to grant a pardon;

30.3. institutions subordinate to the Prison Department – about execution of decrees of the President of the Republic of Lithuania to grant a pardon and decisions of amnesty commissions of institutions with regard to application of amnesty.

31. Data of execution of penalties imposed on natural persons shall be provided to the authority managing the Register by:

31.1. courts – about voluntary and compulsory payment (recovery) of the fine imposed on the person to the state budget pursuant to the court decision in criminal proceedings;

31.2. institutions subordinate to the Prison Department:

31.2.1. about arrival of the person to the Correctional Inspectorate or penitentiary institutions (registration with the Correctional Inspectorate) and departure therefrom (deletion from the records of the Correctional Inspectorate) and the penalty executed.

32. Data providers shall:

32.1. provide data to the authority managing the Register according to the description of the Procedure for Provision of Data to the Register approved by the Minister of the Interior;

32.2. ensure correctness, comprehensiveness and accuracy of data provided;

32.3. ensure provision of data in time;

32.4. subject to written request of the authority managing the Register, immediately provide specified, changed or supplemented data of the Register;

32.5. provide data changes and information about discrepancies between the Register data and factual data to the authority managing the Register;

32.6. perform other functions stipulated in other legal acts and the Regulations.

33. Data providers shall provide the authority managing the Register with data following documents of the pre-trial investigation and criminal cases under scrutiny and documents of execution of measures of restraint or penalties. Where data of those documents handled within the Register is corrected not at the initiative of the authority managing the Register, such data shall be sent to the authority managing the Register no later than on the next working day following the day of correction.

34. Data providers shall provide data to the authority managing the Register according to the description of the

Procedure for Provision of Data to the Register approved by the Minister of the Interior.

35. Invalidated.

36. Having established any lack of correspondence between the data received from a related register and the data submitted by the Register data provider, the authority managing the Register must immediately inform the provider of the Register data accordingly. The provider of the Register data shall be obliged within 5 working days following the receipt of the notice about inaccuracy of data to submit specified data or explanations of circumstances to the authority managing the Register. Only having established inaccuracy of data of a related register or after the data provider specifies this data, the authority managing the Register shall enter the data provided into the Register database.

37. The authority managing the Register having established that:

37.1. all documents to be handled are listed in the documents provided by data providers, no later than within 3 working days following the date of receipt of the documents by the authority managing the Register shall assign an identification number to the Register object and enter it and other data into the Register database;

37.2. it is purposeless to enter the data provided by data providers into the Register database because the original document with the data supplemented by the data provided has not been received, no later than on the next working day following the day of receipt of the data shall in writing contact the data

provider having not provided the document and request them to provide it. The authority managing the Register shall enter the data provided together with any data supplementing it into the Register database within 3 working days following the day of receipt of the original document from the data provider;

37.3. documents provided by data providers contain incorrect, incomprehensive (where documents not filled in or improperly filled the form whereof is specified in the description of the Procedure for Provision of Data to the Register approved by the Minister of the Interior in are provided) or inaccurate data (not corresponding to the data contained in the Register database or other related registers), no later than on the following working day shall contact the data provider requesting them to provide missing data or to specify inaccurate data. The authority managing the Register shall enter the data supplementing incomprehensive data and specified data into the Register database no later than within 3 working days following the day of receipt thereof from the data provider.

38. Having received a request to provide documents or additional data or to specify the previously submitted data, the data provider must within 5 working days following the day of receipt of the request to perform it and inform the authority managing the Register accordingly by providing missing documents or amended documents with correct, comprehensive and accurate data.

39. The data provider having established that their data handled within the Register is incorrect, inaccurate or incomprehensive data shall be entitled to demand that the authority managing the Register would correct the incorrect or inaccurate data of the Register or supplement the incomprehensive data and delete illegitimately collected data. The authority managing the Register shall be obliged within 5 working days following the receipt of the data provider's request and documents certifying the facts specified therein to fulfil the request and in writing inform the data provider and data recipients to whom incorrect, incomprehensive or inaccurate data has been transmitted.

39.1. The data recipient whose data is entered into the Register shall be entitled to familiarise themselves with their data handled within the Register, to demand to correct erroneous and inaccurate data and to supplement incomprehensive data and to delete irrelevant data, except for the cases stipulated in Article 17(2) of the Law of the Republic of Lithuania on Legal Protection of Personal Data. The authority managing the Register shall within 5 working days following the receipt of the request and documents certifying the facts specified therein correct the inaccuracies pointed out or provide a motivated refusal to fulfil the data recipient's request and inform the data recipient having filed such a request.

40. Having noticed any inaccuracies in data transmitted thereto, the data recipient must inform the authority managing the Register no later than within 5 working days following the day of noticing the inaccuracies. Within 5 working days following the date of receipt of information about the Register data inaccuracies, the authority managing the Register must check the information provided and where it is confirmed correct inaccuracies and inform the data recipient thereof in writing, and where the information is not confirmed – inform the recipient of the Register data having provided information about the refusal to correct inaccuracies in writing.

41. Data of the pre-trial investigation (criminal case) shall be stored in the Register database and transferred to the Register data archive and stored therein together with data of the court decision on criminal liability of a natural person.

42. Data about the suspected person shall be stored in the Register database while the person has the status of a suspect. Data about the pre-trial investigation discontinued for a natural person (criminal proceedings terminated) shall be immediately transferred to the Register data archive. Where the suspect acquires the status of the accused person, the data of this person shall be stored in the Register database in accordance with the procedure laid down in paragraph 44 hereof.

43. Data of measures of restraint shall be stored in the Register database and transferred to the Register data archive and stored therein together with data of the pre-trial investigation (criminal case) under which such measures of restraint are imposed.

44. Data about the accused person shall be stored in the Register database while the person has the status of an accused person. Data about the court decision to release a natural person from criminal liability shall be immediately transferred to the Register data archive.

45. Data of the court sentence made with regard to a natural person and decisions of related institutions and execution of penalties imposed by courts shall be stored in the Register database for the period of time set in the Criminal Code upon expiry whereof conviction shall expire or until the day of validation of data about a court decision cancelling the conviction. Upon expiry of the period specified or receipt of data about a court decision cancelling the conviction coming into force, this data of the Register shall immediately be transferred to the Register database archive.

46. Data on natural persons held guilty of criminal misdemeanours shall be stored in the database of the Register until the day of receipt of information that the sentence imposed for the criminal misdemeanour has been served. Upon receipt of the data that the sentence imposed for the criminal misdemeanour has been served or about the death of the convicted person, the register data on persons held guilty of criminal misdemeanours shall be promptly moved to the archives of the Register database.

47. Data on persons with previous convictions, held guilty of new offences or criminal misdemeanours, shall be stored in the database of the Register for the time period prescribed by the Criminal Code upon the expiry whereof the criminal record shall expire or until the authority managing the Register receives data that the court decision revoking the criminal record has become enforceable, or that the convicted person died. Upon expiry of the set time period or receipt of data that the court decision revoking the criminal record has become enforceable, or that the convicted person died, the data shall be moved to the archives of the Register database.

48. Data about the pre-trial investigation carried out with regard to a legal person or decisions made with regard to their criminal liability shall be stored in the Register database until the day of receipt of data about the termination of activities of the legal person.

49. With a view to establishing whether the activities of a legal person are terminated, the authority managing the Register shall once a year check the data of legal persons entered into the Register database against the data of the Register of Legal Persons.

50. Data shall be stored in the Register database archive for 75 years following the day of transfer of the data to the archive and shall be provided to data recipients entitled by the laws to receive it. Upon expiry of the term for storage of the Register data, the data shall be deleted.

V. INTERACTION WITH OTHER REGISTERS AND INFORMATION SYSTEMS

51. The Register shall use data of the following registers and information systems:

51.1. the Register of Residents of the Republic of Lithuania – data specified in paragraphs 11.2-11.10 hereof;

51.2. the Register of Foreigners – data specified in paragraphs 11.2-11.10 hereof;

51.3. the Register of Legal Persons – data specified in paragraphs 12.2-12.5 hereof;

51.4. the Departmental Register of Criminal Acts established by the Ministry of the Interior of the Republic of Lithuania – data specified in paragraphs 16.1.1, 16.1.2, 16.1.3, 16.1.5, 16.1.6 and 16.2.1, 16.2.3–16.2.5 hereof;

51.5. information systems of the Lithuanian courts managed by the National Courts Administration – data specified in paragraphs 16.2, 17.1–17.8 and 21.1–21.7 hereof;

51.6. the Register of Incidents registered by the police – data specified in paragraphs 11.2–11.4, 11.6, 11.8, 16.1.11, 16.1.2, 16.1.5, 16.1.6, 16.1.8, 16.1.10–16.1.12 and 17.1, 17.4, 17.5 hereof.

52. The Register data shall be provided to state or departmental registers where it is specified so in the regulations of such state or departmental registers. Interaction with registers and information systems shall be validated subject to an agreement on provision of the Register data.

53. Having detected an error in data received from a related register or information system, the authority managing the Register shall immediately transfer incorrect, incomprehensive or inaccurate data and explanations of circumstances to the authority managing such a register or information system.

54. Having received a notice about inaccuracies established in the data transmitted to a related register and information system and explanations of circumstances from such a register or information system, within 3 working days the authority managing the Register must check the information provided and where it is confirmed correct the error. Where the authority managing the Register must contact the

Register data provider for correcting inaccuracies, this term shall be extended up to 20 calendar days. Having corrected the inaccurate data of the Register, the authority managing the Register shall immediately inform the authority managing the related register or information system and recipients of the Register data to whom incorrect, inaccurate and incomprehensive data has been transmitted.

VI. PROVISION AND USE OF THE REGISTER DATA

55. Register data shall be provided in accordance with the Republic of Lithuania Law on the Legal Protection of Personal Data under the following procedure: search and viewing of the register object data on the computer screen according to the query of the recipient of data without transmitting the data (to courts, tax administration and law enforcement authorities); transmittal of register data about the registration of register objects by the data transmittal channel upon receipt of queries from the recipients of data; using the register data to issue certificates in the form defined in the Description of Provision of Register Data, approved by the order of the Minister of the Interior (hereinafter - certificates); provision of register data by creating an excerpt from the register; delivery of extracts from the register data and amendments to the register data by the data transmittal channel to the recipients of register data at agreed intervals (entities of operational activities). The form of written applications (queries) to provide register data has been approved in the Description of Provision of Register Data, approved by the order of the Minister of the Interior.

56. The Register data shall be provided free of charge:

56.1. to natural or legal persons – register extracts on their data processed by the register once per calendar year;

56.2. to related registers – subject to agreements on data provision;

56.3. to courts, tax administration and law enforcement authorities for the performance of their direct functions;

56.4. to units of the administration of the Ministry of the Interior and institutions under the Ministry of the Interior;

56.5. to state and municipal authorities and institutions for the performance of their functions specified by laws of the Republic of Lithuania and Governmental resolutions.

57. Data recipients referred to in paragraph 56 of the Regulations shall be provided with register data for the fee the amount whereof shall be calculated under the procedure prescribed by legal acts. Certificates to register data recipients, including those referred to in paragraph 56 hereof, shall be issued for payment.

58. The Register data shall be provided subject to a data recipient's application specifying the purpose of data use or on the grounds of data provision agreements (in between the data recipient and the data manager specifying the purpose, conditions and procedure of use of the data. A reply to the written application (enquiry) for provision of the Register data shall be sent no later than within 10 working days following the day of receipt of the written application (enquiry) unless otherwise stipulated in the laws.

59. Having noticed that data transmitted is inaccurate, recipients of the Register data shall immediately inform the authority managing the Register thereof. Within 10 working days following the date of receipt of information about the Register data inaccuracies, the authority managing the Register must check the information provided and where it is confirmed correct inaccuracies and inform the data recipient thereof in writing, and where the information is not confirmed – inform the recipient of the Register data having provided information about the refusal to correct inaccuracies in writing.

60. Data recipients shall not be entitled to use the Register data received for any other purpose than the one set when transmitting the data.

61. The Register data shall not be publicly disclosed.

VII. TRANSMISSION OF THE REGISTER DATA TO FOREIGN COUNTRIES

62. The Register data shall be provided to legal and natural persons of the European Union Member States in accordance with the same procedure as the one applicable to legal and natural persons of the Republic of Lithuania with intermediation of the Ministry of Justice of the Republic of Lithuania.

63. The Register data shall be provided to legal and natural persons of third countries in accordance with the laws and other legal acts of the Republic of Lithuania and international treaties.

VIII. PROTECTION OF THE REGISTER DATA

64. The Information and Communications Department shall be responsible for security of the Register data.

65. Security of the Register data is regulated by the Regulations of Security of the Register Data approved by the Minister of the Interior that together with detailed instructions, procedure descriptions and the Rules for Secure Data Handling shall define the security policy of the Register.

66. The Information and Communications Department shall implement organisational, programme, technical and other means to ensure security of the Register data intended to ensure accuracy of the Register data and protecting the Register data from any accidental or legitimate disclosure, transmission, acquisition, theft, use, damage and change and from other illegitimate acts constituting a breach on confidentiality, integrity or availability of the Register or data thereof.

67. Only duly authorised civil servants and employees employed under employment contracts at the authority managing the Register (hereinafter referred to as persons managing the Register data) shall be entitled to enter data into the Register database or correct it.

68. The Managing Authority managing the Register shall be responsible for:

68.1. preparing the central computer premises with limited access;

68.2. functioning of the system of permits to handle data for persons managing the Register data;

68.3. preparing the storage for backup copies of the operation system and the database.

69. The software tools of data protection must meet the following requirements:

69.1. every person managing the Register data must be uniquely identified;

69.2. a system of passwords must be implemented;

69.3. all computer operations related to the Register data handling and attempts to perform them shall be registered;

69.4. systemware and applications must ensure the Register data invulnerability.

70. Persons managing the Register data must sign a written commitment to keep data a secret for a period of time stipulated in the laws and other legal acts and not to violate the Law of the Republic of Lithuania on Legal Protection of Personal Data. The person shall be liable for illegitimate disclosure, transmission, change or deletion of the Register data according to the procedure established by the laws.

IX. REGISTER FUNDING

71. The Register shall be financed from the funds of the State budget of the Republic of Lithuania and from the funds received for the provision of register data.

X. REORGANISATION AND LIQUIDATION OF THE REGISTER

72. The Register shall be reorganised and liquidated in accordance with the procedure laid down in the legal acts.

73. Data of the Register being liquidated shall be transferred to another state or departmental register, deleted or transferred to state archives in accordance with the procedure laid down in the Law of the Republic of Lithuania on Documents and Archives.
